

RANGELY DISTRICT HOSPITAL  
**JOB DESCRIPTION**

JOB TITLE: Medical Technologist / Technician  
DEPARTMENT: Laboratory  
WAGE CATEGORY: Exempt  
REPORTS TO: Laboratory Manager

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**JOB STATEMENT**

This position is responsible for performing laboratory tests and procedures to meet the needs of patients as ordered by the medical staff and for performing all related duties in the absence of and/or direction of the laboratory manager.

**JOB DUTIES**

1. Follows departmental objectives, quality of work performances and evaluations to meet the highest professional standards. Maintains compliance with government regulatory agencies and policies.
2. Maintains department compliance with all established department policies/procedures, objectives, quality assurance program, compliance program, safety, environmental and infection control standards.
3. Maintains departmental facilities, equipment, supplies, and materials in a condition to promote efficiency, health, comfort, and safety of patients and staff.
4. Enhances and maintains professional growth and development in the field of laboratory services, medical technology, and infection control through participation in educational programs, current literature, inservice meetings and workshops, and membership in a professional organization.
5. Performs duties of a medical technician/technologist, including tests, procedures and phlebotomy.
6. Prepares written documentation as required by the profession and department.
7. Performs duties of High Complexity Testing Personnel per CLIA 88.
8. Performs and monitors quality control and proficiency surveys.
9. May help organize, implement, participate and manage the laboratory segment of the 9 Health Fair.
10. Observes hospital's compliance requirements and does not create an issue of fraud and abuse for the hospital
11. Complies with all established hospital policies and procedures.
12. Projects a positive image of the hospital through dealings with the public, patients, venders, and fellow employees by acting in a professional manner at all times.
13. Performs other related duties as assigned or requested.

## JOB SPECIFICATIONS

1. Bachelor's or Associate's Degree in Science and graduate of an approved program in Medical Technology per CLIA 88.
2. Required licenses/certifications:
  - a. Must be a certified, licensed, or registered medical technician/technologist.
  - b. Current CPR certification.
3. Must have vision/correction of 20/20 and must be able to distinguish colors.
4. Computer experience desirable.
5. Physical demands:
  - a. Must have manual dexterity to perform duties.
  - b. Must be able to effectively communicate both orally and in writing.
  - c. Prolonged, extensive, or considerable standing/walking (85-90% of the time).
  - d. Must be able to lift up to 20 pounds, bend, squat, and reach upper levels and lower areas.
  - e. For on-call/call-back coverage must be able to arrive at hospital within 10 minutes, day or night.
6. Working conditions:
  - a. Exposure to hazards from electrical/mechanical/power equipment.
  - b. Possible exposure to infectious agents, bloodborne pathogens, odorous chemicals and specimens, and other patient elements.
  - c. Possible exposure to unpleasant work elements such as accidents, injuries and illness and sometimes uncooperative patients.
  - d. Possible exposure to chemicals and other hazardous materials.
  - e. Callbacks may result in interrupted sleep.

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Employee Signature

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Date

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Department Head Signature

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Date

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Administration

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Date

*The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.*