

RANGELY DISTRICT HOSPITAL
BOARD OF DIRECTORS MEETING
May 26, 2016

BOARD MEMBERS PRESENT

Stephen Petersburg, Chairman
John Payne, Vice Chairman
Jason Kurrasch, Secretary/Treasurer
Buford Adams, Director
Nathaniel Polley, Director
Marques L Jones, Director/Elect
Michelle Huber, Director/Elect

OTHERS PRESENT

Nick Goshe III, CEO
Jim Dillon, CFO
Bernie Rice, CCO
Sharma Vaughn, CNO
Cynthia Stults, Executive Assistant
Rebecca Gillard
Sasha Wolgamott
Chris Huber

I. WELCOME/CALL TO ORDER

A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 5:59p.m. by Stephen Petersburg, Chairman of the Board.

- A. First order of Business was to ratify the Quality Plan requested from the state survey with the sitting board that had approved the plan when the State was here on May 11, 2016. The motion carried unanimously. **ACTION/TAKEN/CLOSED)**
- B. Nick Goshe presented recognition awards to the two outgoing board members for their years of service and dedication to the Board. Stephen Petersburg was recognized for 26 years of Service and Buford Adams was recognized for 20 years of service.
- C. Newly elected board members Marques L Jones & Michelle A Huber were then sworn in by Outgoing Chairman, Stephen Petersburg.
- D. With the new board members assembled, Motions & Elections were held for officers for the 2016-2018 term. A motion was made and seconded to accept John Payne as Board Chairman. The motion carried unanimously. **ACTION/TAKEN/CLOSED)**
- E. A motion was made and seconded to accept Jason Kurrasch as Board Vice Chairman. The motion carried unanimously. **ACTION/TAKEN/CLOSED)**
- F. A motion was made and seconded to accept Nate Polley as Board Secretary/Treasurer. The motion carried unanimously. **ACTION/TAKEN/CLOSED)**
- G. With the new officers in their positions, Stephen Petersburg then addressed the board with some closing thoughts and advice for the newly elected board.

II. APPROVAL OF MINUTES

- A. Minutes of the Rangely District Hospital Board of Director's meeting dated April 28, 2016 were presented for review. A motion was made and seconded to accept the minutes as corrected. The motion carried unanimously. **ACTION/TAKEN/CLOSED**)

III. PUBLIC FORUM

- A. **Correspondence:** The Board had received a thank you note from Rangely Junior Senior High School for the Board's donation to the school's annual Rowdy Worm event.
- B. **General Public:** Rebecca Gillard, this year's recipient of the hospital's Education Scholarship was present to thank the board for their award to her and to ask for continuing further support of her educational goals by sponsoring her in her education. The board will take her request under advisement and discuss with legal and will defer their decision until a later date.

IV. MEDICAL STAFF REPORT

- A. Review of Medical Staff Report (Accepted): Minutes of the May 12th, 2016 Medical Staff Report were presented for review. A motion was made and seconded to approve minutes as amended. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- B. It was recommended to re-appoint Ross S Pacini, MD to Consulting Staff for Cardiology. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- C. It was recommended to approve the transfer of Sarah K Rieves, MD and Debra Smith MD from Active Staff to Courtesy Staff as they both are no longer here fulltime but may fill in for vacations and coverage. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- D. It was recommended to approve Mohammad A Bakkar, MD initial appointment to Consulting Staff. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- E. It was recommended to approve Keir Marshall, MD to Consulting Staff for Diversified Radiology. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

V. COMPLIANCE REPORT

- A. **High Speed Internet:** The fiber cable has been run from the street to the hospital which is a step in the right direction, we are waiting on the hook up from the county both at street level and downtown; then we can proceed with the connections in-house. We are now looking at

our operations and seeing what and where we can “plug in” our technologies to increase speed and decrease costs.

- B. Quality:** We need to ratify the Q.A. policy from the state audit. I will give the QA report Quarterly to the board as opposed to sending it through Medical staff. It will be the same report Med staff gets, however the state would like it better if the board gets it directly also.
- C. Meaningful Use:** It appears Meaningful use is going away but will be replaced by something else to be determined in the next few months.

VI. FINANCIAL REPORTS

A. Presentation of April’s Financial Report: The auditors from COCPA will be here from May 31st through June 2nd to do our 2015 annual audit. We should have the results in time for the June board meeting. Our finished cost report for Medicare was filed and we expect to receive about \$1.7mm in the near future. In general stats were off from the recent levels, however YTD most outpatient stats remain better than last year and budget. Revenue is 15% better than budget and 6% better than last year. Gross profit is 1% less than last year and 2% less than budget, largely due to greater than expected Medicaid and private contractals. Total Expenses are 1% more than budget and 9% less than last year. Payroll expense is 7% above budget and 1% more than last year. Year-to-date Net Income is better than last year but less than budget. Cash balances are as expected given the slow arrival of taxes this year. The Check Register for April was reviewed. A motion was made and seconded to accept the April 2016 Financial Report as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

VII. OLD BUSINESS

- A.** No old business was presented at this time.

VIII. NEW BUSINESS

- A. New Board Orientation Plan:** In the past with new board members we have broken out over several months an orientation process. The orientation has included a section on compliance, a section on budgeting assumptions and financial overview, a section on cash flow, a section on physicians including recruitment and retention as well as changes affecting health care particularly in the rural area. We have broken these down into 30 to 45 minute sections so as to not make the board meetings too long or to provide too much information at once. The Board agreed to move forward with the presentations as presented by the CEO.
- B. State Review:** On May 12th we finished up with our every third year state review. This was a full three day review where they went through many of our processes with a fine tipped comb. In the end we passed the review with no citations. I am very pleased with the hard work of everyone that went into this review. It is rare to not have anything that needs follow-up or another visit but that is what we ended up with. I think the whole team is to be commended on this.

C. Clinic Promotions: The Clinic has been working very hard on promoting pediatric services. They recently implemented the Reach out and Read program with celebrity hosts (buzz Lightyear & Snow White). They also have created a pediatric room and had local children paint ceiling tiles for the room. They are also implementing a “Mission Slim Possible” weight loss and healthy living program for employees and our community. The brochure is included in your packet. They will kick this off June 14th with a “Walk with a Doc” event at the high school track. The Board was then taken to the clinic to tour the new Pediatric Room and Reading center.

IX. BUSINESS FROM THE FLOOR

A. In light of the recent news reports of controlled substance abuse, employees stealing drugs, etc. in the national news. The board asked administration to review with the board members the safeguards, policies and procedures the hospital currently has in place that prevents such events from occurring here.

B. Several of the board members have heard that Vernal offers cash discounts for services paid upfront even to insured patients. The savings to the patients have been significant and they wanted to know if we (RDH) offer the same type of discount and if so, we may want to market that as several of our community members go to Vernal in order to obtain that type of savings for their services. Jim said that we do offer a 35% discount to our uninsured patients and that as a government entity we had to be careful what types of discounts we offered to insured patients as we would have to offer those same discounts to Medicare and other insurance companies. He would look into it and report his findings to the board. Bernie also thought that those discounts in Vernal were on surgeries and procedures that we do not perform here. But that they would check into it and with Legal.

X. EXECUTIVE SESSION

A. A motion was made and seconded to enter Executive Session at 7:11p.m. per C.R.S. §24-6-402(4) (f) “personnel matters.” The motion was approved unanimously. **(ACTION TAKEN/CLOSED)**

XI. ADJOURNMENT

A motion was made and seconded to adjourn this regular meeting of the Rangely Hospital District Board of Directors at 7:38 p.m. Motion approved. **(ACTION TAKEN/CLOSED)**

Submitted By:

Nathaniel Polley, Secretary/Treasurer, Board of Directors

Date: _____

Cynthia Stults, Executive Assistant

Date: _____