

RANGELY DISTRICT HOSPITAL  
BOARD OF DIRECTORS MEETING  
MARCH 26, 2020

**BOARD MEMBERS PRESENT**

John Payne, Chairman  
Jason Kurrasch, Vice Chairman  
Nathaniel Polley, Secretary/Treasurer  
Shad Peters, Director  
Keith Peterson, Director

**OTHERS PRESENT**

Kyle Wren, CEO  
Abigail Urish MD, COS  
Jodi Dillon, HR Director/Executive Assistant  
Wendi Gillard, Compliance Office  
Jimmy Dillon, Financing

**I. WELCOME/CALL TO ORDER**

- A. A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 6:00 p.m. by John Payne, Chairman of the Board.
- B. Pledge of Allegiance
- C. Prayer

**II. APPROVAL OF MINUTES**

- A. Minutes of the Rangely District Hospital Board of Director's meeting dated February 27, 2020 were presented for review. A motion was made and seconded to accept the meeting minutes as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

**III. PUBLIC FORUM**

- A. **Correspondence:** No Correspondence was presented at this time.
- B. **General Public:** Jodi Dillon, on behalf of Renea Harden and the Rangely Resource Pantry asked for a donation of \$500.00 to stock the food bank. A motion was made and seconded to donate \$500.00 to the Rangely Resource Pantry, from the Board of Director Fund. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

#### IV. MEDICAL STAFF REPORT

- A. **Review of Medical Staff Report:** Minutes of the February 13, 2020 Medical Staff Report were presented for review. A motion was made and seconded to approve the report as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- B. A motion was made and seconded to approve Christine Kassis, MD; Sajal Polharel, MD; Adam Kowalski, MD; Matthew Lynn, MD; Keir Marshall, MD; Perry Stevens, MD; Eric Lyders, MD; Diversified Radiology-Consulting Staff. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- C. A motion was made and seconded to approve Daniel Baumel, DO; Diversified Radiology-Consulting Staff. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- D. A motion was made and seconded to approve Robert Kurtzman, DO; Consulting Staff. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- E. A motion was made and seconded to appoint Ross Pacini, MD; Kurt Spriggs, DO; Frank Laws, MD-Western Slope Cardiology. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- F. A motion was made and seconded to appoint Madhu Murthy, MD; Kevin Stephan, MD; Izona Bock, MD- Infectious Disease. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- G. A motion was made and seconded to appoint Karin Liljestrand, MD; Chad Knausm, MD-Doc's Who Care. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- H. A motion was made and seconded to appoint Charles Sutton, MD; Abigail Urish, MD; -Active Staff-Rangely District Hospital. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

#### V. COMPLIANCE REPORT

- A. Wendi Gillard, Compliance Officer report the new software for random drug screening has been purchased and entered into the system. Friday, March 6<sup>th</sup> Makenzie and Wendi went to Glenwood to attend the HTP (Hospital Transformation Project) roadshow to gear up for the upcoming measure selection. The next week HTP was put on hold for an undermined amount of time so hospitals could deal with COVID-19. Quality reporting has also been put on hold and CMS issued a statement that there is some extension on reporting for Hospital Quality Reporting while the hospital deal with patient care and the COVID-19 pandemic. We are paying close attention to national mandates and State mandates and are applying them accordingly.

## VI. FINANCIAL REPORT

### A. February 2020 Financial Report:

#### Current Issues

- **Cash balances** moved as expected in February and we received a county check in March for \$2,143,957 which represents 57% of our new tax levy for the year. That amount will show up as a large increase in cash balances for March.
- **Second month of the New Year** Budgeted numbers and stats are projected over the entire year and are listed at 1/12<sup>th</sup> per month. There is substantial variance month to month in actual numbers so that no trend should be inferred before there are 3 or 4 months of actual data.
- **Medicare payments remain higher than expected.** We have received higher than expected Medicare payments during the first part of the year. Much of this is from the extraordinary level of inpatient activity we had last year as the payment turnaround time is about 60 days.

### B. STATS

Although two months of stats is not a trend, most stats are up from last year. However, due to steps taken as required to prepare for the pandemic, many of the outpatient services are currently shut down and will have an effect on stats going forward.

### C. PROFIT AND LOSS

REVENUE-Revenue is 4% more than last year but 1% less than budget.

GROSS PROFIT-Gross profit is 6% better than last year and 9% better than budget.

TOTAL EXPENSE-Total expense is 18% more than last year and 6% over budget.

PAYROLL EXPENSE-Payroll expense is 2% more than last year and 4% under budget.

## VII. OLD BUSINESS

- A. No old business was presented

## VIII. NEW BUSINESS

### A. CEO REPORT:

- **Phone Update:**
  - Ongoing, we are two months out.
  
- **Hospital Positions Update:**
  - We have hired one nurse with our recruitment efforts, still searching for more.
  - Updated provider search and recruitment for new physician.
    - CHA-recruitment efforts
    - Benjamin Anderson-Goal to place x4 physicians within the community.
    - Reached out for alternative ideas, headhunters.
  
- **Senior Life Solutions**
  - All in-house visits have been moved to a later month. Catharine is still reaching out via phone. Lisa is doing cross-training in Extended Care. Laurie is taking billing and coding classes.
  
- **Financial Auditor**
  - We signed a contract with CSD out of Grand Junction for our yearly audit. Cost report has been pushed back due to COVID-19.
  
- **Rural Health Clinic Update**
  - We had our first meeting with Colorado Rural Health Association. They clarified some questions regarding the purposed switch.
  - The State is re-evaluating our area to see if we are a HPSA (Health Professional Shortage Area). This is one of the key factors in converting to an RHC.

- **Board Election**
  - Brad Casto, Shad Peters, Diane Sizemore, Keith Peterson are the candidates. Coordinating questions and answer questioner for public information. Moving away from live, in person forums.
  - CNCC Foundation dinner has been switched to an online auction starting March 28<sup>th</sup>.
- **Health Fair 2020**
  - Postponed until further notice.
- **Coronavirus Update**
  - Activated our Emergency Operations Plan (EOP) – 03/20/2020 6:30 am
    - Ty Gates and Travis Mobley
  - Following CMS, CDC, and County Health guidelines with screening and collection process.
  - We have a system in place to keep track of employee’s time, expenditures, and detailed paper trail.
  - Drive thru test collection clinic 12-2 pm, Monday – Friday
  - Expansion of telemedicine services
    - Dr. Urish and Clinic staff took the lead in getting telehealth up and running
  - Pharmacy is delivering curbside and to patient homes (including Dinosaur once a day)
  - Possible ideas-expand meals on wheels
  - Donations-Hospital
  - Dr. Urish provided an update/education on the pandemic overall.

**IX. BUSINESS FROM THE FLOOR**

- John Payne, Chairman of the board discussed Board Members training and continued education in regards to responsibilities.

**X. EXECUTIVE SESSION**

- No need for Executive Session

**XI. ADJOURNMENT**