

**RANGELY DISTRICT HOSPITAL
BOARD OF DIRECTORS MEETING**

August 31st, 2017

BOARD MEMBERS PRESENT

John Payne, Chairman
Jason Kurrasch, Vice Chairman
Nathaniel Polley, Secretary/Treasurer
Marques L Jones, Director
Michelle Huber, Director

OTHERS PRESENT

Nick Goshe III, CEO
James Dillon, CFO
Bernie Rice, CCO
Sharma Vaughn, CNO
Cynthia Stults, Executive Asst/ HR Director
Jimmy Dillon
Joyce Key
Matt Scoggins

I. WELCOME/CALL TO ORDER

A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 6:01 p.m. by John Payne, Chairman of the Board.

II. APPROVAL OF MINUTES

A. Minutes of the Rangely District Hospital Board of Director's meeting dated July 27, 2017 were presented for review. A motion

was made and seconded to accept the meeting minutes as presented. The motion carried unanimously.
ACTION/TAKEN/CLOSED)

III. PUBLIC FORUM

A. **Correspondence:** Two thank you notes were presented to the Board. One from Tim & Annette Webber thanking the hospital for their support in offering low cost physicals to our student athletes. The other was from Elaine Puls, the widow of Dr. Puls that helped establish our scholarship program. She appreciated the update on who had received the scholarship this year and is thrilled that it is still being offered Rangely students.

B. **General Public:** There were 3 speakers from the General Public. Jimmy Dillon from Giant Step asked the Board for a donation to clean the carpets at the DayCare Center. A motion to donate \$500 to clean the carpets was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

Joyce Key from the Rangely Development (RDA) was present. They are having quorum issues on the committee. State Statute states for TIF funding, there should be only 1 representative for all the Special Districts (fire, water, hospital etc) when it comes to quorums and votes, We will need to be involved in selecting one person to represent all the interests of the different special districts.

Matt Scoggins was present from the school district. They are also experiencing budget reductions. They are going to the voters for a mil levy override for the school district. They are requesting a resolution to support the School District for their mil levy support. A motion to support the school district in their petitioning for a mil levy override was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

IV. MEDICAL STAFF REPORT

- A. Review of Medical Staff Report: Minutes of the August 10th, 2017 Medical Staff Report were presented for review. A motion was made and seconded to approve the report as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- B. It was recommended to re-appoint Kenneth K Myers, DDS, Dentist to Active Staff, 2 year reappointment. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

V. COMPLIANCE REPORT

- A. **EMR Update:** We went live with Athena August 22nd. I am 95% or so happy with the results. We have a few bugs we are working out, some technical builds which are mostly workflow issues. Cautiously optimistic .
- B. **Dead Tree Removal:** We will be taking down the dead trees on the old hospital site and as we go we will give the wood to anyone who wants it they just have to haul it off.

VI. FINANCIAL REPORTS

- A. **Presentation of July's Financial Report:** Cash levels are greater than expected for two reasons; 1. We took in about \$100,000 extra cash in July as part of our payoff discount program to clear as many old system bills as we could. 2. Greater than usual Medicare contractual payments. Both of these things are early payments of amounts we expected so they do not change the amount of cash we expect for the year. At the last board meeting we started a planning process with the Board to achieve long term hospital viability. We set out cash flow projections and the assumptions that were used to produce those projections. We then used those projections to come up with an annual cash flow increase goal. Tonight Nick will be

sharing management's current thinking as to how we might achieve that goal. In general stats are slightly lower than in recent months.

Revenue is 1% less than budget and 2% less than last year. Gross profit is 6% better than budget and 4% better than last year. Total Expenses are 4% more than budget but 3% less than last year. Payroll expense is 5% above budget but 3% less than last year. Year to date Net Income is \$287,193 which is greater than the budgeted amount of \$176,562 but better than last year which was (\$155,370) Cash balances are slightly more than expected as explained above The check register for July was reviewed. A motion was made and seconded to accept the July 2017 Financial Report as presented The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

VII. OLD BUSINESS

- A. Employee Picnic was held Tuesday August 29th. Thank you for helping with this annual function.

VIII. NEW BUSINESS

- A. **Strategic Planning part 2:** Nick presented administrations thoughts on structuring for long term viability. The goal is to cut \$1.2MM in expenses. We are anticipating that our mil levy will be reduced by about 10% again next year. Changing EMR's will save the hospital approximately \$450,000 a year. Our facility is still relatively new and we are not anticipating capital expenditures next year. We know we will in the future as equipment and the facility age. We will also be able to save by reducing benefits. Currently employees pay 15% of their insurance premium and the hospital picks up 85%. We will change this to a 80/20% next year. Currently our retirement offers a 6% match to our employees we will be reducing that to a 4% match which is still competitive when compared to other facilities. We are doing this in an effort to avoid layoffs and cuts in services.

IX. BUSINESS FROM THE FLOOR

- B. No business from the floor was presented.

X. EXECUTIVE SESSION

A. There was no need for an executive session this evening.

XI. ADJOURNMENT

A motion was made and seconded to adjourn this regular meeting of the Rangely Hospital District Board of Directors at 7:46 p.m. Motion approved. **(ACTION TAKEN/CLOSED)**

Submitted By:

Date:

Nathaniel Polley, Secretary/Treasurer, Board of Directors

Date:

Cynthia Stults, Executive Assistant