



Minutes for Meeting Book - July 2021 Board of Directors Meeting taking place August 05, 2021

08/05/2021 | 06:00 PM - (GMT-07:00) Mountain Time (US & Canada)

Rangely District Hospital

Attendees (11)

Shad Peters; Diane Sizemore; Brad Casto; Keith Peterson; Bernie Rice; Frank Huitt; Kyle Wren; Jodi Dillon; Paulo Fernandez; Jimmy Dillon; Wesley White

John Payne Absent/Excused

Notice:

Public Comment:

I. Welcome/Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Prayer

II. Approval of Minutes

A motion was made and seconded to approve the June 24, 2021 board minutes.

Vote: Motion Carried (**ACTION/TAKENT/CLOSED**)

III. Public Forum

A. Correspondence

B. General Public

C. Foundation Board

1. Intergovernmental Agreement

A motion was made and seconded to accept the intergovernmental agreement.

Vote: Motion Carried (**ACTION/TAKENT/CLOSED**)

2. Foundation President, Bernie Rice

Bernie Rice addressed the Rangely District Hospital Board on behalf of the Rangely District Hospital Foundation Board.

1. 501 c 3
2. Yard Sale
3. North Park Project
 1. Waiting on Main Street Grant of \$150,000.00
 2. Waiting on "Next 50" grant
 3. Denied AARP Grant
4. Golf Tournament September 11th
 1. Meeting August 06th at 10am with Chris and the Golf Course regarding event.

Keith addressed the Board thanking Bernie, Frank and the rest of the Hospital Foundation Board for their significant work in a short amount of time.

Kyle reported that we created a donation fund through PRD for employees to contribute financially to the Foundation.

IV. CEO Report

CEO NOTES

August 5th 2021

Day at the Lake:

- The day at the lake was a success, besides our Christmas party one of the best turnouts that we have seen over the years. Will probably have our employee event out there next year.

SeptemberFest:

- We will have a schedule similar to last year. Information about our refinance and brochures on new providers. Dunk tank?

Open House:

- Provider Open House August 09, 2021 at 6pm

Signed new Physician:

- Dr. Torgersen signed a 8year contract and will be here next year.

Hospital Position Update:

- August 9th at 6pm we will have a meet your providers day. (Dr. Morwood, Leslyn Joseph, Kelsey, Vivian and Greg)
- Dr. Morwood started July 19th, orientation went really well.

- Signed Dr. Torgersen with an 8-year contract, finishing residency fall of 2022. He only wishes to be out here sooner.
- Dr. Norris, Dr. Ting will be finishing their contracts the end of this month and first part of September. We have Dr. Morwood, Kelsey and Leslyn Joseph in the clinic plus Dr. Alpert and Dr. Stewart. Dr Sutton and Dr. Hsu are covering ER weekends.
- August 17th I'll be traveling to Dallas with 4 other CEOs to John Peter Smith Family residency. I will meet with program medical staff and interview residents. We will return the same day.

Refinance option:

- Refinance has been solidified, which will have an immediate impact on our community.

COVID Update:

- There's been an uptick in COVID cases primarily the Delta Variant. We are being careful, but moving forward with some change in our screening processes.

Rural Health Clinic Transition:

- The transition to an RHC has been completed. We received our letter from CMS and also our Interim reimbursement rate. The initial rate was set at \$87.52 on or after 3/30/2021 and \$100.00 effective 4/1/2021.
- Appreciate everyone's efforts on accomplishing this task. Something we have been working on for a long time.

Foundation Update:

- September 11th, RDHF to host a Golf Tournament. Cedar Ridge Golf Course.
- Submitted Main Street Grant – Need to discuss Intergovernmental agreement for public use on property.
- The RDHF needs to match \$34,000 of \$150,000 in funds or in-kind donation.
- Applied for a Next 50 grant of \$25,000 to help with the project.

Other Grants:

- Eagle Crest applied for Next 50 grant of \$75,000 to purchase a van for Eagle Crest residents.
- Ambulance Service awarded \$112,000 dollar grant to replace MS4, we are looking for other grants to off set the \$143,000 still needed.

Monument Medical

- We are officially doing our own billing/coding in-house. Again, something that we have been working on for what seems like a long time.

ICU/Surgery Room Renovation:

- We are continuing to engage Adams and Davis in a phased approach to determine cost of general surgery construction. I will present this to the board after Phase 1 has been completed.

New Service Line for RDH:

- Looking into new service line for durable medical equipment. Would start with oxygen and expand. Will run a feasibility study.

Solar Panel

Marketing

Eagle Crest Fire Inspection

- Trailer outside building should be moved by weekend.

V. Medical Staff Report

A motion was made and seconded to approve the April 08, 2021 Medical Staff minutes.

Vote: Motion Carried **(ACTION/TAKENT/CLOSED)**

A motion was made and seconded to approve the May 13, 2021 Medical Staff minutes.

Vote: Motion Carried. **(ACTION/TAKENT/CLOSED)**

C. Appointment, Two Years - David Stuart, MD; Internal Medicine-Courtesy Staff

A motion was made and seconded to approve David Stuart, MD; Internal Medicine.

The motion carried unanimously. **(ACTION/TAKENT/CLOSED)**

D. Appointment, Two Years-Jean Karyl Ting, MD; Rangely Family Medicine-Active Staff

A motion was made and seconded to approve Jean Karyl Ting, MD; Rangely Family Medicine.

The motion carried unanimously. **(ACTION/TAKENT/CLOSED)**

E. Appointment, Two Years-Tyler Morwood, MD; Rangely District Hospital/Rangely Family Medicine-Active Staff

A motion was made and seconded to approve Tyler Morwood, MD; RDH/RFM.

The motion carried unanimously. **(ACTION/TAKENT/CLOSED)**

F. Appointment, Two Years-John Wendel, MD; Diagnostic Radiology- Telehealth Staff

A motion was made and seconded to approve John Wendel, MD; Diagnostic Radiology.

The motion carried unanimously. (ACTION/TAKENT/CLOSED)

G. Appointment, Two Years-Arthur Donahue, DO; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Arthur Donahue, DO; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

H. Appointment, Two Years-Matthew Schmitz, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Matthew Schmitz, MD; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

I. Appointment, Two Years-Brian Steele, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Brian Steele, MD; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

J. Appointment, Two Years-Clayton Vadnergriff, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Clayton Vadnergriff, MD; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

K. Appointment, Two Years-Bridget Rogers, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Bridget Rogers, MD; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

L. Appointment, Two Years-Jinnah Phillips, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Jinnah Phillips, MD; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

M. Appointment, Two Years-Wayne Wenzel, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Wayne Wenzel, MD; Diagnostic Radiology.
The motion carried unanimously. (ACTION/TAKENT/CLOSED)

N. Appointment, Two Years-Arash Momeni, MD; Diagnostic Radiology-Telehealth Staff

A motion was made and seconded to approve Arash Momeni, MD; Diagnostic Radiology.

The motion carried unanimously. **(ACTION/TAKENT/CLOSED)**

VI. CNO/COO Report

August 6th 2021

CNO notes

Nursing

- 3 nursing travelers (2 LPN, 1 RN)
- 1 new RN (2 in nursing school who will test for their LPN next month)
- Trauma coordinator position open
- Point Click Care Implementation this month
- HTP responsibilities shifted over to Mykell Christian. Final application submitted. Baseline reporting period begins October 2021
- Census
- ER (130) and inpatient(46) numbers remain
- 12 LTC (several more potential patients)

Respiratory

- Interviewing 2 candidates for respiratory

Eagle Crest

- Also working on implementing Point Click Care this month
- Currently at 10 patients with several potential referrals

VII. Compliance Report

The compliance report, RDH quality activity tracking, falls report, and quality measures dashboard.

VIII. Financial Report

Rangely District Hospital Financial Summary Report for June 2021

CURRENT ISSUES

Bond Issue – The bond documents have been signed and submitted.

Cost report – The cost report has been completed and submitted. The check for \$749,121 to cover our liability has been sent and posted.

Business Office – Our contract with Monument Medical ended as of Monday. We are tying up any loose ends but our billers and credentialing specialist are doing very well.

PointClickCare – We have begun training superusers on the software. The anticipated go-live date is September 1 and they will work with us through two full billing cycles to ensure that we are using the software efficiently.

Cash Balances: Cash is slightly higher than it was at the end of last month. This balance does not reflect the payment for our cost report settlement. COVID-19

The reporting website for the CARES act funds has opened for reporting. We have begun filling out the forms, and will have until September 30 to submit. We anticipate returning a significant amount of money, as it appears that will only cover economic losses from the COVID-19 pandemic to the extent that they are not covered by other sources, the most significant of which is the SBA Paycheck Protection Program Loan.

For the CARES Act Provider Relief Funds, we have engaged with WIPFLI to assist in preparing the reports. The expenses for this are covered by the funds we received, and we will need their expertise for estimating lost revenue and other items, such as labor hours. STATS

June was a very strong month for the Hospital, with several departments, e.g., Eagle Crest, ER, Radiology, Lab, and Pharmacy, seeing their strongest activity of the year so far.

A motion was made and seconded to approve the July 2021 financials. The motion carried unanimously.

(ACTION/TAKENT/CLOSED)

IX. Business from the Floor

The board addressed administration regarding employees parking in patient parking.

The board addressed administration regarding customer service, acknowledging patients and thanking them for their business.

Public Comment:

A motion was made and seconded to update the Public Comment Notice. Vote: Motion Carried

(ACTION/TAKENT/CLOSED)

Current:

Current:

Any member of the public may address the Board on matters which are within the jurisdiction of the Board and on the Agenda. Please limit your comments to three minutes per member or five minutes per group. The public comment time is not for questions and answers; it is your time to express your views. If you ask a question, the Board Chairman will get back with you at a later date.

Proposed:

Proposed:

Any member of the public may address the Board on matters which are within the jurisdiction of the Board. Please be mindful and considerate of others when addressing the Board as far a time goes. The public comment time is for questions and answers and for you to express your views. The Board may need more time to research your question and will reach out at a later date and will comment on the issue at the next board meeting.

X. Executive Session

XI. Adjournment

A motion was made and seconded to adjourn the meeting.

Vote: Motion Carried (**ACTION/TAKENT/CLOSED**)