

RANGELY DISTRICT HOSPITAL
BOARD OF DIRECTORS MEETING
January 28, 2021

BOARD MEMBERS PRESENT

John Payne, Chairman
Shad Peters, Vice Chairman
Brad Casto, Director (Secretary/Treasurer)
Diana Sizemore, Director
Keith Peterson, Director

OTHERS PRESENT

Kyle Wren, CEO
Dr. Sutton, COS
Wesley White, Interim CFO
Jimmy Dillon, Controller
Jodi Dillon HR/Executive Assistant

Rene Harden

I. WELCOME/CALL TO ORDER

- A.** A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 6:00 p.m. by John Payne, Chairman of the Board.
- B.** Pledge of Allegiance
- C.** Prayer

II. APPROVAL OF MINUTES

- A.** Minutes of the Rangely District Hospital Board of Director's meeting dated October 2020 were presented for review. A motion was made and seconded to accept the meeting minutes as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- B.** Minutes of the Rangely District Hospital Board of Director's meeting dated December 2020 were presented for review. A motion was made and seconded to accept the meeting minutes as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

III. PUBLIC FORUM

- A. Correspondence:** No correspondence presented
- B. General Public:**

IV. MEDICAL STAFF REPORT

- A. Review of Medical Staff Report:** Minutes of the Rangely District Hospital Medical Staff Minutes for December 10, 2020 were presented for review. A motion was made and seconded to accept the meeting minutes as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- B.** A motion was made and seconded to approve Timothy Yuan Pei Hsu, Locum Tenens; Active Staff. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- C.** A motion was made and seconded to approve Kelsey Riggio, PA; Allied Health. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

V. COMPLIANCE REPORT

- A. Quality:** 2020 QAPI falls showed vast improvement in our facility falls, and a need to create a fall program in Assisted Living. Assisted Living had 43 falls, the Clinic had 2 falls and Long-Term Swing Bed had only one fall for the entire year. All falls ranged from no injury to moderate injury. I have been monitoring medication errors and issues as well. Assisted Living reached out to me several months ago about building a quality project around medications. Stacey and I will be meeting about that soon. The Quality Committee will be considering implementing a new facility QAPI project or keeping the current one. Some ideas I will be tossing around with the Committee are: HCAHPS scores, EKG within 10 minutes, ED Utilization, medication errors/issues etc.
- B. Risk:** Attached is the Occurrence Report log for 2020.
- C. Compliance:** Working on building an audit/risk analysis for the facility on regulatory and corporate compliance.
I will be reviewing the Compliance Program and making any necessary updates, that will be sent for your approval in the upcoming weeks. There are new Stark and Antikickback rules that actually have some safe harbors that are beneficial to us.
We have already had a number of meetings with CDPHE (one on site focused survey and multiple zoom check-ins) all have gone well. We have applied any recommendations that were feasible for our facility. We had an OSHA investigation performed and all went well with that. While looking at possible OSHA requirements we discovered that we did not have a written Respiratory Protection Program. Paul Lewis and I have drafted a plan and it's in the final stages. OSHA notified us that there were no problems and they would be closing their investigation.
Relias: We have a goal of full implementation sometime in February. We had our first meeting on the assessments and the last thing to do is build which courses we want for each employee. We are really excited about this.

COVID: I have been continuing to chase the never-ending COVID PHOs and CMS guidance, it seems that this will go through 2021.

I have been investigating various compliance issues including a misappropriation of property in the business office a couple of weeks ago.

VI. FINANCIAL REPORT

A motion was made and seconded to approve the December 2020 financials as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

A motion was made and seconded to approve the October 29, 2020 financials as presented. The motion carried unanimously. (ACTION/TAKEN/CLOSED)

VII. CEO Report

Hospital Position Update
Refinance Options
Moody's Bond Rating
Insurance Coverage
COVID Update
Vaccine Distribution
Rural Health Clinic Transition
Hospital Foundation
Strategic Planning
Electronic Board Packet
OSHA Inspection
State Inspection
HTP

VIII. BUSINESS FROM THE FLOOR

No business from the floor was presented.

IX. EXECUTIVE SESSION

A. No need for Executive Session.

X. ADJOURNMENT

A. A motion was made and seconded to adjourn. The meeting adjourned at 8:40 pm.

Submitted By:

Brad Casto, Secretary/Treasurer, Board of Directors

Date

Jodi Dillon, Executive Assistant/HR Director

Date