



## **Minutes for Board of Directors Meeting- January 27, 2022**

01/27/2022 | 06:00 PM - (GMT-07:00) Mountain Time (US & Canada)

Rangely District Hospital Meeting Rooms

### **Attendees (11)**

John Payne; Shad Peters; Diane Sizemore; Brad Casto; Keith Peterson; Kyle Wren; Wendi Gillard; Paulo Fernandez; Dr. Morwood; Jimmy Dillon; Wesley White

### **Welcome/Call to Order**

### **Roll Call**

### **Pledge of Allegiance**

### **Prayer**

### **Approval of Minutes**

### **December and January Minutes will be presented at the February Meeting**

### **Public Forum**

### **Correspondence**

### **General Public**

### **CEO Report**

### **5 Strategic Plan 2022-2026**

- Finishing up Strategic Plan, gathering data to implement into the plan. Intended to have everything ready to present today, but it will have to be next month. Specifically, we are looking to do a Community Needs Health Assessment and also gathering financial benchmarks we can measure ourselves with other facilities similar to ours.

### **Surgery Suite**

- Continuing our meetings with David Price, Jim and Davis Partnerships. We are looking at FGI requirements, prioritizing based on cost savings, then will put the waivers together.

### **Staff Position Update:**

- Meeting set up next month with Ashley Regional to have OBGYN doctor come over either Dr. Joyce or DR. Eid's.
- Dr Tyson Torgersen has chosen to cover the 48 hours ER shifts in May as part of his residency's rural rotation. We will have him follow Dr. Morwood for orientation and possibly do some acute visits while he is here. Official start date is August 1st.
- We filled a couple key staff positions, hired a CT tech Nick Woolsey from Vernal, looking to move his family to Rangely. Also, a respiratory tech Sarah Rice who has worked here before. She also still has family in town.
- Filled a Part-time position for a backup for Wendi in Compliance.
- Still searching for a Home Health Director/Nurse
- Brittney Plummer started a month ago, I'm excited for her and the ideas she has for the clinic.
- Wes White, set to retire July 29th, he has agreed to be a consultant for the remainder of the year and possible in 2023.

### **Foundation Update:**

- Next meeting will be in February
- Jeani and I are putting together a calendar of events for the year and will present it to the board
- Ideas for the memorial wall, benches, donations, etc.
- We are sending out thank you cards to those who donate.
- Dave is getting quotes for the sprinkler system and cement work.
- Be ready to go when the snow melt.

### **Marketing Campaign:**

- Align Media is finishing up with the video production. Hopefully we have a finished product shortly. They had to come out and shoot LTC and Assisted Living.

### **Christmas Party:**

- Went very well thanks for those who participated.

### **SHIP Grant (Negative Pressure Rooms):**

- Received construction documents last week for the negative pressure rooms. Dave is reaching out to 3 different companies for bids on the rooms. Looks like it's going to be adding a couple of units to the top of each room then wiring to the nurse's stations.

### **COVID-19 4th Distribution:**

- Received \$150,076 for the rural designation and \$678,651 for a total of \$828,727.
- COVID related capital purchases.

### **Legislative Bill Concern.**

- HB-21-1198
- Applies to health care facilities and hospitals
- Applies to everyone not just Colorado residents

- Based on 250% poverty level, (family of 4 = \$66,000 annually)
- Facility can only charge 4% of monthly income, 2% for providers
- After 36 months of payments which do not have to be consecutive, facility writes off remaining balance
- If facility does not follow law as written, up to \$500k plus legal fees
- Implementation June 1st 2022.
- I have reached out to WHA, CHA concerning the bill, will be drafting a letter to Perry Will.

### **Anthem Claims**

- Working with David Price, we are starting with 5 inpatient claims around \$113,000.00, we will be drafting a demand letter to see how anthem responds then will go after the remaining outstanding claims.

### **Fred Factor (Customer Service Training)**

- I've started the initial Fred Factor training with Administration
- We will start department by department starting in March

### **COVID Pay**

- Facility is still legally required to honor the 80 hours until May 2022. I have not seen anyone take advantage of the 80 hours. We have been following the quarantine guidelines for CMS and essential workers to have employees come back to work ASAP typically within 5-7 days.
- 48 hours sick leave accrual can be included in the 80 hours COVID pay.
- 80 hours does not renew year after year. Once used it's gone which started January 2021.

## **CNO/COO Report**

### **Nursing**

- We hired a new LPN out of Vernal. We had one RN who was out on FMLA who decided not to return. We also have an RN who will be going short term disability in the next few weeks.
- We continue working through HTP. We have met with our RAE to discuss reporting needs and will continue to work through the process.
- We have been working on becoming a licensed CNA training program. Kelly has been working with the state as well as CNCC on developing policies to get our own program up and going.
- Shortage of monoclonal antibodies.
- Census
- 133 ER visits (about 23 COVID)

### **Home Health**

- Home health census has increased over the past few weeks. They have received 3 new referrals for end of life care. These patients take up a lot of time. In order to provide some relief to our loan full time RN we have decided to hire a traveler while we continue looking for more support.

### **Respiratory**

- The changes that were implemented to reduce the load on RT have been working great. These changes have reduced the amount of call back significantly for Henry while still providing great care to our patients.
- Had an interview with another RT and extended an offer.

### **Environmental Services**

- Kelly Christian has developed an Environmental Services Safety Committee. This committee will be used as an avenue to help provide our environmental service department the latest education for cleaning and sanitizing the hospital as well as get them prepared for a potential OR.

## **Compliance Report**

### **Quality**

- Working hard on getting buy-in from all departments for QI activities.
- See meeting minutes and Quality Activity Tracking sheets.
- 2021 Falls data is not complete, still waiting on occurrences trickling in. Hoping to have full report next month. Q4 had six reported falls, unclear if this is the final amount.
- 2022 QAPI will be falls, there are areas of the post-fall procedures that need to be cleaned up. Will have the document ready for the Board to review and sign during February's board meeting.

### **Risk**

- Two State Reportable incidents, reported late, staff unaware they were reportable.
- Missing blanket, ring, Mentholatum bottle
- Fall resulting in brain injury (concussion)
- Education is being performed facility-wide on Occurrence Reporting. Staff does not have a clear understanding on what/when to report.
- Occurrence Reporting notification procedure has changed to sending Risk Management an email describing the event, followed by a text to RM for notification that an Occurrence has occurred.
- Still catching up the Occurrence Log, waiting on occurrences to wrap up for the year.
- Working with Kelly Christian on a Risk Assessment.

### **Compliance**

- Revenue Cycle Committee
- Ambulance hasn't been enrolled in Medicaid- looking to see if there is an application in process.
- Charity Care- Jimmy is working on CICP enrollment, HB 1198 will affect this policy.
- Clinic Audit- Kyle is calling the auditors to see how many charts we must audit to get a clear picture.
- Oxygen- Heidi and Andrew need proper charges from Henry.
- Anthem- Contract dispute claim moving forward.

- Humana Medicare Advantage- In network now. Looking to see how claims prior to 12/01/2021 are processing.
- No Surprises Act- Will having a group addressing this when Heidi is here next week.
- HB-1198- RDH will provide clear feedback to policy writers and government officials.
- COVID- CMS Vaccine mandate was passed in the Supreme Court; double checking documentation is sufficient for exemptions.
- Working on Building 2022 workplan from risks identified in Compliance Risk Assessment and watching the PIG workplan.

## **Financial Report**

A motion was made and seconded to approve the October, November and December 2021 financials.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

## **Business from the Floor**

### **Executive Session**

A motion was made and seconded to enter executive session regarding Negotiations 24-6-402(4)(e)

C.R.S. Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

A motion was made and seconded to exit executive session regarding Negotiations 24-6-402(4)(e)

C.R.S. Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

### **Adjournment**

A motion was made and seconded to adjourn the meeting. Vote: The motion carried unanimously.

**(ACTION/TAKEN/CLOSED)**