



Minutes for Meeting Book - Board of Directors Meeting

11/18/2021 | 06:00 PM - (GMT-07:00) Mountain Time (US & Canada)

Rangely District Hospital

Attendees (10)

John Payne; Shad Peters; Brad Casto; Diane Sizemore; Keith Peterson; Kyle Wren; Paulo Fernandez;
Jimmy Dillon; Wesley White; Wendi Gillard
Jodi Dillon absent/excused Tim Webber

Notice:

The Board of Directors of the Rangely Hospital District shall conduct a regular meeting and budget workshop at 6 p.m., November 18, 2021 in the Meeting Room of Rangely District Hospital, 225 Eagle Crest Drive, Rangely Colorado

Public Comment:

Any member of the public may address the Board on matters which are within the jurisdiction of the Board. Please be mindful and considerate of others when addressing the Board as far as time goes. The public comment time is for questions and answers and for you to express your views. The Board may need more time to research your question and will reach out at a later date and will comment on the issue at the next board meeting.

I. Welcome/Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Prayer

II. Approval of Minutes

A motion was made and seconded to approve the minutes from October 28, 2021. Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

III. Public Forum

A. Correspondence

B. General Public

Tim Webber approached the board with community education regarding a mil levy for the Recreation District.

IV. CEO Report

CEO NOTES

November 18th 2021

5 Strategic Plan 2022-2026

- I'm working on the 5-year strategic plan for the facility. This will be a work in progress with needed input from the board. It will need to be voted on and approved in the first meeting in January.
- Community Health Needs Assessment: This will need to be done and takes some time, once completed we can adjust the strategic plan. Initial quote \$16,000.

Surgery Suite/DME

- We are still in the data mining phases of both projects.
- Data mining is complete for both projects.
- After presenting to the board next steps will be assessed.

Staff Position Update:

- We had a retirement cake for Jeff Edmonds CT tech
- We received resignation letters from Rob Satterly (RT) and Tamara Morgan (HH)
- We have been implementing changes with the RT program, nurses and EMS will be helping with the RT responsibilities in the ER short term.
- Posted a position for Home Health

Foundation Update:

- Fence is going up and almost complete.
- Doug is trying to get bids for the other projects.

Marketing Campaign:

- Align Media will have the video ready the first part of December.

Christmas Party:

- Christmas Party Lunch – December 22nd, 12:00pm.

Ship Grant:

- Waiting for a reply from Davis on conversion for Negative Pressure Rooms.

COVID-19 4th Distribution:

- Jimmy has submitted information for the fourth round of COVID relief funds. Language for usage is more relaxed than the previous funds available. Our initial thoughts are to use it for COVID related capital expenditures slated for next year.
- DME Implementation
- Pay for new upgraded CT Scanner
- Off set the cost of the Ambulance
- IT upgrades

Phone Update:

- Problem has been fixed!!

Streamlining Credentialing

V. Medical Staff Report

A motion was made and seconded to approve the medical staff minutes from October 14, 2021. Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

VI. CNO/COO Report

November 18th, 2021
CNO/COO Notes

Nursing

- Hired 3 new CNAs, at full staff. Still looking for two more nurses.
- HTP corrections submitted on the 9th.
- New Glidescope for ER.
- Census
- 154 ER visits (about 38 COVID, 11 over past two weeks)
- 12 LTC Pts

Respiratory

- Moving Doug Dillion over full time to help with drug screens and EKGs.
- Completed EKG training with nursing staff. Nursing staff to take on beginning 11/15/2021

Eagle Crest

- Looking at providing respite care to community.

VII. Compliance Report

**Compliance Report
November 2021**

Quality

- Getting ready for completing 2021 Quality projects.
- 2022 RDH QAPI Falls? Something else?
- Planning on a Quality Dashboard to drop in the Board Book quarterly. (In addition to the Quality Activities Spreadsheet)
- HTP- Additional information was submitted last week in response to HCPF feedback.

Risk

- State Reportable incident in the ED 10/27/2021- Equipment failure
- Did not result in further harm to the patient.
- Target and blanket education given to staff and managers on timely reporting and what to report.
- Next year I am planning on a Risk dashboard to drop in the Board Book quarterly.

Compliance

- Revenue Cycle Committee
- RHC Colorado Medicaid provider application was submitted. Medicaid responded with a request for the RHC CLIA certificate copy and several questions. Nick and Wes are working on the responses.
- Humana Medicare Advantage contract is in final review by Humana. Humana has referred the Home Health contracting and enrollment to a subcontractor PHCN.
- Home Health contracting with Humana is in process. Jimmy, Heidi and Wes had a conference call with the PHCN on 11/15 to start the contracting and enrollment processes.
- The Medicare Method II billing application and provider CMS 855R forms were submitted with an effective date of January 1, 2022. Novitas contacted Kyle and will be sending a letter with questions regarding the application.
- COVID- Still waiting on response from CDPHE on our waiver application. Looking at if we need more documentation on the RDH side for religious exemptions, so we line up with CMS's conditions of participation.

VIII. Budget

The budget for 2022 was presented and discussed.

IX. Business from the Floor

X. Executive Session

XI. Adjournment