



Minutes for Meeting Book - Board of Directors Meeting - March 31, 2022

03/31/2022 | 06:00 PM -

Rangely District Hospital Meeting Rooms

Attendees (5)

John Payne; Shad Peters; Diane Sizemore; Brad Casto; Keith Peterson

Kyle Wren, Jodi Dillon, Paulo Fernandez, Jimmy Dillon, Nancy Droste, Tammy Dunker, McKenzie Webber, Ron Granger, Angelina Salazar, WHA

Notice:

Public Comment:

I. Welcome/Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Prayer

II. Approval of Minutes

A motion was made and seconded to approve the February 24, 2022 Board Meeting as presented.

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

III. Public Forum

A. Correspondence

B. General Public

1. McKenzie Webber - Foundation Board letter of interest/interview

A motion was made and seconded to appoint McKenzie Webber to the Foundation Board. Vote: Motion Carried Unanimously **(ACTION/TAKEN/CLOSED)**

2. Angelina - WHA introduction

Angelina Salazar presented on behalf of Western Health Care Alliance. WHA was created in 1989 with Rangely District Hospital being a founding member. Originally, WHA was set up as a 501(c)(3). WHA and Partners (Rangely) own A-1 and Community Care Alliance. WHA is seen as a model across the nation for its advancements.

IV. CEO Report

5 Strategic Plan 2022-2026

- We held the first of three community meetings for our Community Health Needs Assessment. We had a really strong turnout from key stakeholders. There is a survey to fill out for community members. We will have 2 additional meetings.

Surgery Suite

- Conference call was held and based on the responses from the state, we are working on a waiver for the recovery rooms. This should be completed this week and reviewed by our lawyers first part of next week.

Staff Position Update:

- Dr. Brian Eades is scheduled to start in mid-April. Waiting on some credentialing documentation.
- Dr. Tyson Torgersen will be here in May, the official start date is August 1st.

Foundation Update:

- Susie Berardi is the new Foundation President, Jeannie Caldwell is the Secretary, and Frank Huitt is Treasurer. We had one applicant for the vacant seat. (McKenzie Webber).
- Susie has taken the reigns and we will be meeting every month to talk about different events we would like to have for fundraising, park project ideas.
- Park project update: Fence is in, Sprinkler system will be next, then sidewalk and possible gazebo cement.
- Working on benches, memorial wall, walking paths, etc.

Marketing Campaign:

- We pushed out our video, we will be working on several short clips and our website over the next few months.

Ship Grant (Negative Pressure Rooms):

- Waiting on the bid from Adolf and Peterson

Legislative Bill Concern.

- HB-21-1198
- There have been several hospitals speaking up about the bill. They have an amendment to delay the implementation deadline to give hospitals more time to prepare for implementation.

Fred Factor (Customer Service Training)

- I presented the PowerPoint to all of the managers and received really good feedback.
- Month of April Jodi and I will be presenting to individual departments.

- We will start receiving FRED submissions on May 1st and have FREDs recognized weekly.

Pharmacy Fridge

- Our Pharmacy fridge went out. It had several medications in there worth around \$27,000 dollars.
- In order to prevent this from happening again, we are connecting the fridge to an alarm in nursing. If the fridge malfunction then it will alarm nursing staff there is an issue.
- Jodi is looking into insurance for the loss of products.

Conex Buildings

- Delivered Monday.

PTO Payout

- PTO Cash Out: In May and November of each year employees will receive the option to cash out a portion of their earned PTO. Employees may cash out up to a maximum of 80 hours per year providing that 120 hours of PTO remain after the cash out to cover unanticipated absences and vacations. Employees must complete the PTO cash-out form and submit it to Payroll no later than the first day of May or November. PTO cash out will be provided on the last pay period of the month in a separate check. Payment is subject to ordinary taxes. Insurance, loans, retirement, and meals will not be deducted from the cash-out/payout. PTO cash out is subject to change based on hospital finances and budget.

V. Medical Staff

A motion was made and seconded to approve the February 2022 Medical Staff Minutes as presented.

Vote: Motion Carried Unanimously **(ACTION/TAKEN/CLOSED)**

B. Board Schedule for Medical Staff Meetings 2022

A motion was made and seconded to approve the board medical staff meeting schedule with corrections. Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

C. Initial Appointments

Kelly Rajapakse, DO

Benjamin Cooper, MD

Travis Downes, MD; Diversified Radiology

Initial Appointments:

Kelly Rajapakse, DO

Benjamin Cooper, MD

Travis Downes, MD; Diversified Radiology

A motion was made and seconded to approve Kelly Rajapakse, DO; Benjamin Cooper, MD; and Travid Downes, MD; Diversified Radiology. Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

D. Re-Appointments

Joseph Baumel, DO

Andrea Parada, MD

Perry Stevens, MD

Matthew Lynn, MD

Keir Marshall, MD; Diversified Radiology

Re-Appointments:

Joseph Baumel, DO

Andrea Parada, MD

Perry Stevens, MD

Matthew Lynn, MD

Keir Marshall, MD; Diversified Radiology

A motion was made and seconded to approve Joseph Baume, DO; Andrea Parade, MD; Perry Stevens, MD; Matthew Lynn, MD; and Keir Marshall, MD; Diversified Radiology

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

Amanda Bristol Swanson, MD

Charles Sutton, MD; Family Medicine

Re-Appointment:

Amanda Bristol Swanson, MD

Charles Sutton, MD; Family Medicine

A motion was made and seconded to approve Amanda Bristol Swanson, MD; Charles Sutton, MD; Family Medicine

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

Ross Pacini, MD

Frank Laws, MD; Cardiology

Re-Appointment:

Ross Pacini, MD

Frank Laws, MD; Cardiology

A motion was made and seconded to approve Ross Pacini, MD, and Frank Laws, MD; Cardiology

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

Kevin Stephan, MD

Madhu Kiran Murthy, MD; Infectious Diseases

Re-Appointment:

Kevin Stephan, MD

Madhu Kiran Murthy, MD; Infectious Diseases

A motion was made and seconded to approve Kevin Stephan, MD and Madhu Kiran Murthy, MD;

Infectious Diseases. Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

VI. CNO/COO Report

Nursing

- Staffing: We terminated one RN due to drug diversion.
- We are working on implementing new safety measures to reduce risk going forward.
- Census
- 63 ER visits (1 COVID)

Home Health

- We terminated a nurse in Home Health. We currently have one traveler working along with Taylor. We are continuing our recruitment efforts to find a permanent director.

Respiratory

- New ventilator arrived this week.

Eagle Crest

- We are exploring options of a smaller and cheaper van to fill our immediate need of getting patients to appointments. We are exploring the possibilities of renting out vans for larger activities.
- Jimmy submitted a grant request for \$15,000.00 with us matching \$15,000.00.

VII. Compliance Report

A. Quality Assurance/Performance Improvement Plan 2022

A motion was made and seconded to approve the 2022 quality assurance/performance improvement plan for 2022. Vote: Motion carried unanimously **(ACTION/TAKEN/CLOSED)**

B. RDH Compliance Program 2022

A motion was made and seconded to approve the 2022 RDH Compliance Program. Vote: Motion carried unanimously (**ACTION/TAKEN/CLOSED**)

VIII. Financial Report

A motion was made and seconded to approve the February 2022 financials. Vote: Motion Carried Unanimously. (**ACTION/TAKEN/CLOSED**)

IX. Business from the Floor

A. Governance Manual

B. Name That Park:

A motion was made and seconded to "Name that Park" **The Sunrise Park.**

Vote: Motion Carried Unanimously (**ACTION/TAKEN/CLOSED**)

C. Employee of the Month:

Danielle Allen

I love to work with Danielle because I know I can depend on her to make sure tasks are completed and patients are taken care of. She knows her nurses' preferences and supports them well. Danielle works within her scope of practice. She has worked here for many years and rarely calls off. She has switched from day shift to night shift to help cover. I have nominated her two other times and I am not sure if she has ever received the employee of the month despite deserving it many times over. Danielle is worthy of employee of the month for all of her hard work and her ability to make both staff and patients more comfortable.

Governance Manual

Name that Park

Sunrise Park

Eagle Crest Park

Eagles Nest Park

Employee of the Month

Danielle Allen

X. Executive Session

A. Basis for Executive Session: Negotiations 24-6-402(4)(e) C.R.S.

A motion was made and seconded to go into executive session regarding Negotiations 24-6-402(4)(e)C.R.S. Vote: Motion Carried Unanimously **(ACTION/TAKEN/CLOSED)**

A motion was made and seconded to exit executive session regarding Negotiations 24-6-402(4)(e)C.R.S. Vote: Motion Carried Unanimously **(ACTION/TAKEN/CLOSED)**

A motion was made and seconded to approve Kyle Wren, CEO's contract. Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

XI. Adjournment

A motion was made and seconded to adjourn the March 31, 2022 Board of Directors Meeting. Vote: Motion Carried Unanimously **(ACTION/TAKEN/CLOSED)**