

RANGELY DISTRICT HOSPITAL  
BOARD OF DIRECTORS MEETING  
April 30, 2020

**BOARD MEMBERS PRESENT**

John Payne, Chairman  
Jason Kurrasch, Vice Chairman  
Nathaniel Polley, Secretary/Treasurer (absent/excused)  
Shad Peters, Director  
Keith Peterson, Director

**OTHERS PRESENT**

Kyle Wren, CEO  
Abigail Urish MD, COS  
Jodi Dillon, HR Director/Executive Assistant  
Wendi Gillard, Compliance Office  
Jimmy Dillon, Financing

**I. WELCOME/CALL TO ORDER**

- A. A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 6:00 p.m. by John Payne, Chairman of the Board.
- B. Pledge of Allegiance
- C. Prayer

**II. APPROVAL OF MINUTES**

- A. Minutes of the Rangely District Hospital Board of Director's meeting dated March 26, 2020 were presented for review. A motion was made and seconded to accept the meeting minutes as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

**III. PUBLIC FORUM**

- A. **Correspondence:** No Correspondence was presented at this time.
- B. **General Public:** No General Public was present at this meeting.

#### IV. MEDICAL STAFF REPORT

- A. **Review of Medical Staff Report:** Minutes of the March 12, 2020 Medical Staff Report were presented for review. A motion was made and seconded to approve the report as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- B. A motion was made and seconded to approve Hari Reddy - Diversified Radiology-Consulting Staff. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- C. A motion was made and seconded to approve Rande Short, MD – Active Staff. Motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

#### V. COMPLIANCE REPORT

- A. This month has been a whirlwind of trying to keep up with new mandates and regulations as they are passed down from the governor and CDPHE. There has been policy change on what seems like a daily basis and updates to procedures as there is more data and practices around COVID-19. All of this has been done through our ransomware attack and on our personal emails using our phones as hotspots. I believe we have managed to keep up with required reporting (EMResource through the ED and SHIP grant activities through HIM) without missing a deadline, as well as combing through emails forwarded from contacts with the WHA and CRHC to make sure we are able to apply to grants on time and any other pertinent information that has come out. Toni Foos with Telligen has been incredibly helpful with keeping us in the loop on the Infection Control information, since our IP nurse is in the middle of a pandemic for the county. All CMS and MBQIP reporting is optional for this reporting period. And any reporting done will not reflect actual hospital performance due to COVID. We are currently working on getting our Prevention and Response Plans (RDH and Eagle Crest) submitted to the State by May 1<sup>st</sup> in order to be in compliance with the amended Public Health Order 20-20. We had all necessary strategies in place and have been working on building accompanying policies and attaching as documentation. Last week we had a surprise visit from CDPHE for a focused Infection Prevention survey and had our exit interview yesterday. We had a deficiency free survey and the survey is now closed. Right now, we are preparing for a “new normal” as the county begins to open up, and will adjust our processes as we learn.

## VI. FINANCIAL REPORT

### A. Financial Notes for April 30, 2020

On April 8, 2020, Rangely Hospital District suffered a major cyberattack. As of today, we are just starting to recover some of the files from which the financials are normally built. Although we have insurance, which is covering the expense of recovery for the computer systems, the actual recovery process for operations will likely be difficult and painful process for many areas of the hospital. Since we do not currently have the capability to produce a valid set of financials, we have listed some important financially-related events below.

- As of 03/31/2020, our unrestricted cash balance is \$8,496,293.09.
- We have received about \$395,000 from CMS in Covid-19 funds for our SNF beds.
- We have applied for, and received, about \$1.6 million from the Paycheck Protection Program. Though the SBA usually only loans to private entities by law, due to the pandemic, Congress has authorized loans to non-private hospitals for this package. Most of this loan will not have to be repaid.
- We have received about \$70,000 from SHIP grant for COVID-19 response.
- Various other grants are being plied for by operating departments.
- We will continue to watch for new stimulus monies for which our hospital can apply as we go forward.
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We expect to be able to produce a full set of financials, as per our normal process, by the end of May.

## VII. OLD BUSINESS

- A. A motion was made and seconded to finalize Kyle Wren's employment contract as written. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**
- B. CEO reported on Hospital Positions Update.
  - a. Setting up a roadmap for home grown Nurses
  - b. Provider search-Ongoing with Colorado Hospital Association, Jackson Physician Search, also input from Dr. Urish and Dr. Sutton
- C. CEO reported on Rural Health Clinic Transition.
  - a. Waiting on our evaluation for the Health Provider Shortage Area (HPSA)
- D. CEO Reported on Board Election
  - a. Ballots are out, deadline to turn in ballot is May 5<sup>th</sup> at 1900.

## VIII. NEW BUSINESS

### A. CEO REPORT:

- **Coronavirus Update**
  - Following State guidelines and will open May 1<sup>st</sup> for non-essential routine appointments.
  - Increased meals on wheels
  - T-Shirts #rangelystrong
  
- **Surprise State Inspection**
  - We had a surprise State inspection with an exit interview on April 28<sup>th</sup>. Happy to report no deficiencies.
  
- **Ransomware Attack**
  - Encrypted our computers, Meditech servers, small files, been without computers/emails for the last 2 ½ weeks.
  - We do have Cyber Insurance that is covering this “loss”
  - IT is about 80% back up and running.
  
- **Hospital Foundation**
  - Name? Rangely District Hospital Foundation
    - A motion was made and seconded to accept and name Rangely District Hospital Foundation as the name for our Hospital Foundation. The motion carried unanimously.
  - (ACTION/TAKEN/CLOSED)**
  - Open the process for potential candidates
  - Board of Directors will choose the candidates
  - By-Laws are in progress
  
- **Senior Life Solutions**
  - May has been dedicated as Mental Health Awareness Month. We will have the Town Manager sign a proclamation, and take laps around the building for awareness.

**IX. BUSINESS FROM THE FLOOR**

- John Payne, Chairman addressed the room and reported that with the new board being sworn in next month, we will be taking time during the next six months to do Board training/education.

**X. EXECUTIVE SESSION**

- A.** Basis for Executive Session: C.R.S. 24-6-402(4)f: Personnel matters including consideration of options for resignations. C.R.S. 24-6-402(4)e: Negotiations for Contract.
- B.** A motion was made and seconded to enter executive session on the basis on C.R.S. 24-6-402(4)f: Personnel matters including consideration of options for resignations. C.R.S. 24-6-402(4)e: Negotiations for Contract at 6:48. The motion carried unanimously **(ACTION/TAKEN/CLOSED)**
- C.** A motion was made and seconded to exit executive session at 7:29 pm. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

**XI. ADJOURNMENT**

- A.** A motion was made and seconded to adjourn. The meeting adjourned at 7:30 pm.