



Minutes for Board of Director Meeting, June 24, 2021

06/24/2021 | 07:00 PM - 12:00 AM - (GMT-07:00) Mountain Time (US & Canada)

Rangely District Hospital Board Room

Attendees (8)

Jodi Dillon; Jimmy Dillon; John Payne; Keith Peterson; Diane Sizemore; Wesley White; Kyle Wren;
Paulo Fernandez

Shad Peters Absent Excused Brad Casto Absent Excused Wendi Gillard Absent Excused

Notice

Public Comment

I. Welcome/Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Prayer

II. Approval of Minutes

A motion was made and seconded to approve the May 27, 2021 board minutes. Vote: motion carried.

III. Public Forum

A. Correspondence

B. General Public

IV. CEO Report

July Meeting

- I have a reunion the last week in July.

Hospital Position Update:

- Jimmy Dillon will be swapping places with Wes August 1, 2021. I plan to promote Jimmy to CFO as planned.

- Dr. Morwood will begin July 19th
- Signed Dr. Torgersen, finishing residency fall of 2022
- Currently in the clinic we have Dr. Norris, Dr. Ting, Kelsey and Leslyn. Dr Sutton and Dr. Hsu help when needed and also cover ER weekends.
- We will be filling in coverage in the clinic until another physician is placed. Dr. Alpert, Dr Stuart, and Mobley.

Refinance option:

- Excited about the refinance of the hospital. This was posted on Facebook and will be detailed in the Rangely review. Also, submitting an article to the newspaper.

COVID Update:

- Transfers have been a concern. We had a couple of transfers in which Community or St Mary's couldn't accept our patients. We ended up sending one to Valley View and one mental health patient to Colorado Springs. Issues with adequate staffing seem to be the problem.

Rural Health Clinic Transition:

- We contacted CMS because of the long delay in getting our NPI number. Staff recently retired, lost all our documentation in the process. We have resubmitted everything and are waiting to hear back.

Foundation Update

- Foundation board will be attending the next meeting in July.
- Yard sale went well, \$1500 dollars raised.
- September 11th, RDHF to host a Golf Tournament. Cedar Ridge Golf Course.
- Waiting to hear back on other grants.

ICU/Surgery Room Renovation

- We found out that the CARES act funds need to be returned by the end of the month.
- We have had further conversations with Davis and Adams management. Cost is most likely 3-4 times greater to perform construction in the current environment.
- Since there's no longer a timeframe on spending CARES Act funds we will explore a cost analysis using our own budget for future expansion.

Save the Date

- July 10th, 10am-5pm RDH day at the lake. The Board is invited to participate in cooking steaks for staff. Awards will be presented for longevity. We will also give an employee gift at that time.
- We will have canoes/paddle boards from the college.

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PTO Payout

- We would like the boards input on a possible PTO payout. We have been discussing a maximum of 80 hours a year at two different designated months. One in the spring (MAY) and the other in the fall (December). Minimum of 120 hours need to be left in the bank after the payout.

- This is something that would need to be budgeted for next year.

V. Medical Staff Report

June Medical Staff Meeting Cancelled due to lack of quorum. April 2021 minutes tabled until July 2021. Awaiting approval from Medical Staff. May 2021 Minutes tabled until July 2021. Awaiting approval from Medical Staff.

VI. CNO/COO Report

Nursing

- Staffing: currently have three travelers. Increasing recruiting efforts
- Statistics
- ER
- 126 visits
- 13 transfers
- 8 admissions
- 8 COVID +
- 26 Medical/Trauma team activations
- In-Patient
- 31 acute
- 13 SNF
- 2 OBS
- LTC
- 11
- Wound Care
- 1
- Home Health
- 9
- Norovirus Outbreak caused visiting to be closed for a week and a half.
- Monoclonal Antibodies are being administered in the ER.

Respiratory

- Breathing treatments will be administered by nursing staff after hours.

Eagle Crest

- 11 residents
- Fully staffed

VII. Compliance Report

- **Quality:**
- Working on the falls program with Eagle Crest, Dr. Norris and Greg in PT. Eagle Crest will be building their interventions for prevention and if a fall occurs it will trigger a series of events: address any illness/injury that contributed to the fall or as a result of the fall, have resident seen in the clinic for a post-fall appointment, which should include a post-fall assessment from Physical Therapy. Dr. Norris will be creating a template for clinic providers to use for a Geriatric Assessment (tailored for the Geriatric syndrome of Falls) for ALF-dwellers pre-falls and a second template for post fall assessments that can be done in clinic or in the ED if the resident presents to the ED for the fall. Greg Fugal just established the stepping on falls prevention program and they are starting to hand out fliers. It will be July 8th at 10 am. There is one resident in particular that would really benefit from all of these parts working together, so he can stay at Eagle Crest and maintain some independence (he has had more than 15 falls this year).
- HTP: Our application was resubmitted with the suggested corrections from HCPF. The corrections were an expected part of the process, nothing to worry about there. We are still eagerly awaiting the Rural Support Funds, and have not heard the time line of when these will be distributed.
- Risk:
- Just Culture: I completed a Just Culture course at the beginning of June. The algorithm used during this course will be very valuable. Jodi and I are looking into a way to distribute this to management and I will be providing training on Just Culture.
- I have been working on the investigation and document submission of our recent reportable occurrence.
- Compliance:
- The Revenue Cycle Committee will meet this week to build their workplan. I will be reporting on the activities of this committee in future Board Meetings.
- COVID: Kelly has submitted our required vaccination plan to the state. It does not consist of much, other than explaining to the state that we are no longer providing vaccines through this facility but are referring patients to Public Health. We want to be good stewards of the vaccines available and have recently had a difficult time getting 10 people to vaccinate without wasting doses. Kelly is also working on gathering proof of vaccination from our staff to report that data to the state. Kyle is eager to lose the masks and we are watching closely for the regulation to change for hospitals. Current guidance for areas outside of healthcare and residential facilities is if you are vaccinated, a mask is not necessary. We are hoping to go mask-less soon, except in patient care areas.

VIII. Financial Report

A motion was made and seconded to accept the financial report for May 2021. Vote: motion carried

IX. Business from the Floor

Public Comment

Public Comment discussion tabled until next Board Meeting.

X. Executive Session

XI. Adjournment

A motion was made and seconded to adjourn the meeting at 8:08pm. Vote: Motion Carried.