



## Minutes for Meeting Book - Board of Directors Meeting February 24, 2022

02/24/2022 | 06:00 PM - (GMT-07:00) Mountain Time (US & Canada)

Rangely District Hospital

### Attendees (9)

John Payne; Shad Peters; Diane Sizemore; Keith Peterson; Kyle Wren; Jodi Dillon; Wendi Gillard; Paulo Fernandez; Jimmy Dillon

Brad Casto Absent/Excused

Nancy Droste

Tammy Dunker

### Notice:

The Board of Directors of the Rangely Hospital District shall conduct a regular meeting at 6 p.m., February 24, 2022, in the Meeting Room of Rangely District Hospital, 225 Eagle Crest Drive, Rangely Colorado

### Public Comment:

Any member of the public may address the Board on matters which are within the jurisdiction of the Board. Please be mindful and considerate of others when addressing the Board as far as time goes. The public comment time is for questions and answers and for you to express your views. The Board may need more time to research your question and will reach out at a later date and will comment on the issue at the next board meeting.

### I. Welcome/Call to Order

### II. Approval of Minutes

A motion was made and seconded to approve the December 2, 2021 Board Meeting.

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

A motion was made and seconded to approve the January 06, 2022.

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

A motion was made and seconded to approve the January 27, 2022 Board Meeting.

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

### **III. Public Forum**

### **IV. CEO Report**

#### **Waller Consulting/Bridge consulting**

- Received a contract from a lobbyist we can review and decide if that is a direction we would like to go.

#### **5 Strategic Plan 2022-2026**

- We engaged Vertical Strategies to assist with our CHNA (Community Health Needs Assessment), we have reached out to community stakeholders and will be having 3 meetings to gather input/data.

#### **Surgery Suite**

- Jim Miles (GreenbergTrauig) and David Price (Hoskin Farina & Kampf, P.C.) contacted the state. They will be setting up a meeting in the next week or so. Administration will present our requested waivers. The main waiver request will be the recovery rooms. We would like to keep the 3 we have and not add an additional 2. Also, we will be asking to use our existing minor procedure room square footage.

#### **Staff Position Update:**

- I had lunch with Dr. Eads from Vernal. He already has Colorado Licensure and has been practicing for the last several years in Delta, CO. After some discussion he will be coming 2 times a month. Every other Friday, supper excited to extend this service to the community.
- We also discussed the possibility of Ortho once a month. We will start with OBGYN then expand to other service lines.

#### **Foundation Update:**

- Meeting Yesterday. Bernie Rice resigned from the foundation. Thanks to Bernie for his time and efforts in getting the foundation going.

#### **Marketing Campaign:**

- Align Media is finishing up with the video production. We watched the rough draft, looked really good, made a few adjustments, and should have the finished product this week.

#### **Ship Grant (Negative Pressure Rooms):**

- All three construction companies (FCI, Layton Construction, and Fortny) we requested bids from denied the project. Dave is trying one more, Adolfson and Peterson, the same construction company that built the building for a bid. Waiting for a reply. I believe it's too small of a project so we might have to tie it into the surgery suite renovation.

#### **Legislative Bill Concern.**

- HB-21-1198

- Administration is engaged with the stakeholder calls.
- Jimmy and I will be going with CHA to Capitol hill March 2nd

#### **Fred Factor (Customer Service Training)**

- I've started the initial Fred Factor training with Administration
- We will start department by department starting in March

#### **QRP (Question, Persuade, and Refer)**

- Suicide prevention training on February 23rd
- QPR training teaches people without professional mental health backgrounds to recognize the signs that someone may be considering suicide, establish a dialogue, and guide the person to seek professional health. Training will cover
  - How to question, persuade and refer someone who may be suicidal
  - How to get help for someone in crisis
  - Common causes of suicidal behavior
  - Warning signs of suicide

#### **Memorial Regional Suicide Awareness Training**

- Training will be on March 31st and April 1st
- For Providers, senior leadership, and Managers

### **V. Medical Staff**

A. A motion was made and seconded to approve the January 13, 2022, Medical Staff Meeting Minutes.

Vote: Motion Carried Unanimously. **(ACTION/TAKEN/CLOSED)**

B. Initial Appointment - Francis Crnkovich, MD; Consulting Staff - Radiology

A motion was made and seconded to appoint Francis Crnkovich, MD; Consulting Staff - Radiology

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

C. Initial Appointment - Daniel Lujano, PA-C; Courtesy Staff - Internal Medicine

A motion was made and seconded to appoint Daniel Lujano, PA-C; Courtesy Staff-Internal Medicine.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

D. Initial Appointment - Joshua Clutter, MD; Locum Tenens - Family Medicine

A motion was made and seconded to appoint Joshua Clutter, MD; Locum Tenens - Family Medicine.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

E. Re-Appointment - Robert Kurtzman, MD; Pathology - Active Staff

A motion was made and seconded to appoint Robert Kurtzman, MD; Pathology - Active Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

F. Re-Appointment - Kavir Sanzena, MD; Psychiatry - Courtesy Staff

A motion was made and seconded to appoint Kavir Sanzena, MD; Psychiatry - Courtesy Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

G. Re-Appointment - Catherine Eliassen; Clinical Social Worker - Allied Health

A motion was made and seconded to appoint Catherine Eliassen; Clinical Social Worker - Allied Health.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

H. Re-Appointment - Eileen Joyce, MD; OBGYN; Courtesy Staff

A motion was made and seconded to appoint Eileen Joyce, MD; OBGYN; Courtesy Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

I. Re-Appointment - John Moore, MD; Cardiology - Courtesy Staff

A motion was made and seconded to appoint John Moore, MD; Cardiology - Courtesy Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

J. Initial Appointment - Jianwei Chang Dillon, FNP; Family Medicine - Active Staff

A motion was made and seconded to appoint Jianwei Chang Dillon, FNP; Family Medicine - Active Staff.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

K. Re-Appointment - Karin Lilijestrand, MD; Family Medicine - Locum Tenens

A motion was made and seconded to appoint Karin Lilijestrand, MD; Family Medicine - Locum Tenens

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

L. Re-Appointment - Chad Knaus, MD; Family Medicine - Locum Tenens

A motion was made and seconded to appoint Chad Knaus, MD; Family Medicine - Locum Tenens.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

M. Re-Appointment - Yamal Taha, MD; Family Medicine

A motion was made and seconded to appoint Yamal Taha, MD; Family Medicine

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

N. Re-Appointment - Dana Greene, MD; Family Medicine - Locum Tenens

A motion was made and seconded to appoint Dana Greene, MD; Family Medicine - Locum Tenens

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

O. Re-Appointment - Mark Murray, MD; Radiology - Consulting Staff

A motion was made and seconded to appoint Mark Murray, MD; Radiology - Consulting Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

P. Re-Appointment - Bradley Fehrenbach, MD; Radiology - Consulting Staff

A motion was made and seconded to appoint Bradley Fehrenbach, MD; Radiology - Consulting Staff.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

Q. Re-Appointment - Jack Drew, MD; Radiology - Consulting Staff

A motion was made and seconded to appoint Jack Drew, MD; Radiology - Consulting Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

R. Re-Appointment: Kenneth Myers, DDS; Dentistry - Active Staff

A motion was made and seconded to appoint Kenneth Myers, DDS; Dentistry - Active Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

S. Re-Appointment: Enrique Orellana, DO; Angiology - Consulting Staff

A motion was made and seconded to appoint Enrique Orellana, DO; Angiology - Consulting Staff.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

T. Initial Appointment: Chad Roberts, MD; Internal Medicine - Locum Tenens

A motion was made and seconded to appoint Chad Roberts, MD; Internal Medicine - Locum Tenens

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

U. Re-Appointment: Jeffery Alpert, MD; Internal Medicine - Locum Tenens

A motion was made and seconded to appoint Jeffery Alpert, MD; Internal Medicine - Locum Tenens

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

V. Re-Appointment: Dipti Nevrekar, MD; Radiology - Consulting Staff

A motion was made and seconded to appoint Dipti Nevrekar, MD; Radiology - Consulting Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

W. Re-Appointment: Gregory Tomc, MD; Radiology - Consulting Staff

A motion was made and seconded to appoint Gregory Tomc, MD; Radiology - Consulting Staff

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

X. Re-Appointment: Shawn Ahmed, MD; Radiology - Consulting Staff

A motion was made and seconded to appoint Shawn Ahmed, MD; Radiology - Consulting Staff.

Vote: The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

## **VI. CNO/COO Report**

### **Nursing**

- We hired a new RN out of Vernal who will start this week.
- The CNA program will be starting next week.
- Working with CMU on forming a partnership to send students here for rural rotation.
- New monoclonal antibody, Molnupiravir, oral medication.
- Working through becoming a certified TOUCH Facility. This will allow us to administer Tysabri, a drug for MS.
- Seeing COVID numbers across the board decrease. The state has lowered the activation level of the Combined Hospital Transfer Center to 1.
- Census
- 133 ER visits (about 23 COVID)

### **Home Health**

- Hired an interim Home Health Director, Taylor Yates. She plans on staying with us till around the middle of the year.

### **Respiratory**

- Sara Rice began this week.

### **Eagle Crest**

- Battling through a COVID outbreak. As of now, 4 residents and 4 staff members have been positive.

## **VII. Compliance Report**

### **Quality**

- 2021 QAPI Falls: Rangely Hospital District had a total of occurrence of 55 falls facility-wide in 2021. The occurrence of unassisted falls per 100 patient days was 0.21% compared with Colorado Hospitals at 0.3% and Nationwide at 0.44%.
- 2022 QAPI will be falls, there are areas of the post-fall procedures that need to be cleaned up. This document is ready to be reviewed and signed.
- There is discussion around having Antibiotic Stewardship as the facility QAPI, at the next Quality Committee meeting we will discuss if we want to do one or the other, or both.

### **Risk**

- We have had continued investigation for missing items from the nursing department.

- IT is looking into upgrading our security camera system (In the budget for this year)
- Education is being performed facility-wide on Occurrence Reporting, this will happen as the 2nd Quarter All Staff mandatory training. I am shooting for some dates in April to do this.
- IT has created an email address rdhoccurrencereporting@rdhosp.org to streamline occurrence emails directly to me, Faith and Jodi so that at any given time at least one of us will be aware of an occurrence.
- Attached is the 2021 Occurrence Log, I believe there may still be some occurrences in Nursing for October-December. Those occurrences should be about documentation and the clean-up that Makensie is working with Pharmacy on.
- Working with Kelly Christian on a Risk Assessment, will set a meeting date with department heads to meet during the next 30 days.

### **Compliance**

- Revenue Cycle Committee
- Revenue Cycle meeting on 2/8 was canceled due to TRC being on-site, we will be meeting this week (2/22/2022).
- COVID- Discussions around masking, not discriminating against our unvaccinated staff, and current guidelines. Policy updates are in the works.
- Working on Building 2022 Workplan from risks identified in Compliance Risk Assessment and watching the OIG Workplan, this is not complete yet.
- 2022 Relias modules have rolled out, Jodi and I are finishing up building the Manager Training Plan for this year.

## **VIII. Financial Report**

A motion was made and seconded to approve the January 2022 financial summary. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

## **IX. Business from the Floor**

John Payne discussed the Board of Directors Manual provided by SDA. This will likely address information regarding board oversight and policies. John would like the board member to read through this for further discussion.

## **X. Adjournment**

A motion was made and seconded to adjourn the meeting at  
The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**