

RANGELY DISTRICT HOSPITAL
BOARD OF DIRECTORS MEETING
April 28, 2016

BOARD MEMBERS PRESENT

Stephen Petersburg, Chairman
John Payne, Vice Chairman
Jason Kurrasch, Secretary/Treasurer
Buford Adams, Director
Nathaniel Polley, Director

OTHERS PRESENT

Nick Goshe III, CEO
Jim Dillon, CFO
Bernie Rice, CCO
Casey Aguirre DO, COS (arrived 6:15pm)
Cynthia Stults, Executive Assistant

I. WELCOME/CALL TO ORDER

A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 5:59p.m. by Stephen Petersburg, Chairman of the Board.

II. APPROVAL OF MINUTES

Minutes of the Rangely District Hospital Board of Director's meeting dated March 31, 2016 were presented for review. A motion was made and seconded to accept the minutes as presented. The motion carried unanimously. **(ACTION/TAKEN/CLOSED)**

III. PUBLIC FORUM

A. Correspondence: The Board had received a thank you note from New Eden for their continued support and donation of \$720.00. They were able to procure 8 car seats for the New Eden Center and the Rangely community.

B. General Public: There was no one from the general public present.

IV. MEDICAL STAFF REPORT

A. Review of Medical Staff Report (Accepted): Minutes of the April 14th, 2016 Medical Staff Report were presented for review. A motion was made and seconded to approve minutes as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

V. COMPLIANCE REPORT

- A. EMR/Auditing:** We are continuing internal audit efforts for billing as the grace period for ICD-10 coding will be up around October of this year. We would like to be proactive in avoiding any delays with our coding.
- B. High Speed Fiber Hook-up:** originally we received bids for hooking into the fiber optic high speed internet access coming to town. Original bids were between \$30-\$50,000 to hook up. But thankfully, with our new facilities and the upgrades we did for our radiology scans. (You will remember we had quite an issue with download times when we first moved in) We already have the equipment and lines internally. This has reduced our cost considerably. We need to ratify the phone poll we completed this week regarding the authorization to approve the installation of the hookup into the fiber optic high speed lines. The new bid we received is \$17,000. Roger has said that they will complete the work this week and it will be already to go when the fiber optic goes live. Time estimates for this are within 30-60 days. A motion was made and seconded for ratification of the phone poll to authorize the installation work to hookup to the fiber optic high speed for the bid received, not to exceed \$17,000 as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

VI. FINANCIAL REPORTS

- A. Presentation of March's Financial Report:** A couple of weeks ago we received a reaffirmation of our current investment grade rating from Moody's rating service. The outlook is negative. In explanation of the bond payment shortage email sent out; Property taxes have been exceptionally slow this year, with this end of the county receiving only about 7% of levies as of the April payment. This created a shortage in our Bond Fund of about \$200,000 needed to pay interest on May 1st. The problem was averted when enough taxes came in the first part of April to cover the shortfall and the county treasurer wired the needed funds to the bond trustee. She did not have to do this and we appreciate her efforts. The Colorado state budget was finalized with HPF being cut 10%. From the documents we have received so far, we expect to receive a net of about \$1.1MM for the 2016-2017 state fiscal year. This will be a decline for us from the \$1.3MM net we currently receive. However, we have not received the final commitment and will not until toward the end of the year. Our finished cost report came within about .6% of our projections so we are on target and will not need to change our current budget and/or cash flow assumptions. Clinic, Retail Pharmacy, and Cardiopulmonary were up significantly for March. Overall for March, stats were up. YTD stats are a mixed bag with Clinic, Lab, Physical Therapy, Long Term Care and Retail Pharmacy above benchmark and last year, other are below. Revenue is 4% better than budget but 7% less than last year. Gross profit is 11% less than last year and 12% less than budget, largely due to lower than average Medicare contractals, greater than average private contractals. Total Expenses are 1% less than budget and 11% less than last year, mostly due to decrease in Depreciation. Payroll expense is 6% above budget and 2% less than last year. Year-to-date Net Income is better than last year but less than budget. Cash balances are as expected given the slow arrival of taxes this year. The Check Register for February was reviewed. A motion was made and seconded to accept the March 2016 Financial Report as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

VII. OLD BUSINESS

- A. No old business was presented at this time.

VIII. NEW BUSINESS

- A. **Clinic Pediatric Room:** The clinic kicked off its Reach Out and Read Program with the community this past week. It was well received. They are currently planning an all town mailer to educate our community on the pediatric services we can now provide locally as well as looking into implementing a “walk with a Doc” program to encourage physical activity and other outreaches to the community.

IX. BUSINESS FROM THE FLOOR

- A. John brought up a concern in light of the recent events from the Chamber of Commerce where they had an employee take over \$40K from the Chamber. More diligence in finances was discussed as well as reviewing with the board the safeguards, policies and procedures the hospital currently has in place that prevents such an event from occurring here.
- B. Dr. Aguirre discussed some changes that are coming to our screenings we currently preform here. We will be discontinuing the blood/stool screenings as they are limited in their results. They only say, yes your sample was positive and then further testing is required to even diagnose whether it is a concern or not and it is an expensive screen that does not yield helpful results. He also shared with the board his concern over an RT employee that resigned as well as his interest in helping establish an Employee Occupational Health program.

X. EXECUTIVE SESSION

It was noted that there was not a need for an executive session at this time.

XI. ADJOURNMENT

A motion was made and seconded to adjourn this regular meeting of the Rangely Hospital District Board of Directors at 7:15 p.m. Motion approved. **(ACTION TAKEN/CLOSED)**

Submitted By:

Jason Kurrasch, Secretary/Treasurer, Board of Directors

Date: _____

Cynthia Stults, Executive Assistant

Date: _____