

**RANGELY DISTRICT HOSPITAL
BOARD OF DIRECTORS MEETING
July 26th, 2018**

BOARD MEMBERS PRESENT

John Payne, Chairman
Jason Kurrasch, Vice Chairman
Nathaniel Polley, Secretary/Treasurer
Michelle Huber, Director
Michael Haub, Director

OTHERS PRESENT

Nick Goshe III, CEO
Bernie Rice, CCO
James Dillon, CFO
Abigail Urish MD, COS
Nancy Droste, Radiology Director
Cynthia Stults, Executive Assistant/HR Director

I. WELCOME/CALL TO ORDER

A quorum being present, this regular meeting of the Rangely Hospital District Board of Directors was called to order at 6:03 p.m. by John Payne, Chairman of the Board.

II. APPROVAL OF MINUTES

A. Minutes of the Rangely District Hospital Board of Director's meeting dated June 28, 2018 were presented for review. A motion was made and seconded to accept the meeting minutes as amended. The motion carried unanimously. **ACTION/TAKEN/CLOSED)**

III. PUBLIC FORUM

A. Correspondence: No correspondence was presented at this time.

B. General Public: No one from the general public was present.

IV. MEDICAL STAFF REPORT

- A. Review of Medical Staff Report: Minutes of the July 12th, 2018 Medical Staff Report were presented for review. A motion was made and seconded to approve the report as corrected. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- B. It was recommended to Appoint – Nicholas Befera MD, Stacy Lynn Greenspan DO, Michael Letzing MD, Christopher Pettis MD, and Jacquelyn Smith DO from Diversified Radiology to Consulting Staff, a 2 year initial appointment. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- C. It was recommended to Re-Appoint for two years – Charlie Brunson, MD, – Internal Medicine /Cardiology, to Consulting Staff. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- D. It was recommended to Re-Appoint for two years –Daniel Duffey, MD, – Internal Medicine /Cardiology, to Consulting Staff. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**
- E. It was recommended to Re-Appoint for two years – Shelby T Lindsay, NP-C, – Mid Level, to Active Staff. A motion was made and seconded. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

V. COMPLIANCE REPORT

- A. **EMR Update:** Jimmy and I went to Boston on Athena's dime to discuss our concerns with them. We brought with us a list of issues we have been dealing with and working on. It was a good visit. They assured us they were working on our issues. We attended some presentations and a couple of workshops. I had the opportunity to speak with the Vice President of Marketing and our representative on two separate occasions. The VP assured us that in spite of their CEO leaving, Athena was here for the long haul and we could expect business as usual. We were also given the opportunity to speak with three different prospective clients and tell them our experience with Athena thus far. It was a productive visit overall and I feel they will work with us going forward.
- B. **2nd Sign Update:** As of noon today our new sign is up! Dave was working feverishly to get it up in time for the meeting tonight. The landscaping rock was the wrong size, so they have that ordered and it should be here the first of next week. Kudos to Dave and his department for all their help and assistance.

VI. FINANCIAL REPORTS

- A. **June 2018 Financial Report:** We will be setting some budgeting assumptions at this meeting and will present a preliminary budget to the board at the September meeting. Overall, stats remain relatively flat as anticipated but we are down mildly in June. Revenue is 4% less than last year and 5% below budget. Gross profit is up 2% over last year and 7% over budget. Expense is 8% below last year but 2% over budget. Payroll expense is 7% below last year but 2% over budget. Net income year to date is \$759,758 which is better than last years \$267,142 as well as better than the budgeted amount of \$431,038. Cash balances are as expected. The check register for June was reviewed. A motion was made and seconded to accept the June 2018 Financial Report as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

VII. OLD BUSINESS

A. **Employee BBQ**

Will August 2nd at 6pm work for the employee BBQ? We have this every year and hand out different years of service awards at this event. The general consensus of the Board was the 2nd would work best for all involved.

VIII. NEW BUSINESS

A. **Employee Safety**

In the past few months we have had a few employees hurt while assisting patients. These were due to patient falls. One employee will require surgery. There is a fine balance between allowing patients to refuse to use lifts and hospital policy that requires the use of lifts with patients for their safety. Each of our extended care rooms has a lift and our staff is trained in their use. In light of the recent injuries to our employees, Sharma has found a lift that is mobile and can used anywhere in the facility. Which will help reduce risk of falls and will provide greater safety for our employees. The lift will cost \$14,000 and will need board approval for such a purchase. A motion was made and seconded to approve the purchase of the lift for patient and employee safety as presented. The motion carried unanimously. **(ACTION TAKEN/CLOSED)**

B. **Outside Operational Review**

As we move forward with preparing for next year's vote, it is our opinion that an outside perspective should be utilized as we prepare an action plan going forward. I would look at this similar to what we did with the new hospital bond levy. We spent monies on a project manager by Adams Management, a feasibility study by EideBailly, and a separate study by FCI contractors on the cost of a remodel versus a new build. We spent a great deal of money upfront on the preparation for the vote and that paid off in the long run as evidenced by we passed the vote. I will also reference that when this vote passed it was immediately post the stock market crash of 2008 and no levy's passed in Colorado at the time of our vote except ours. As we educated our public through 23 town hall meetings we referenced these studies a great deal and it helped lend us credibility.

For this particular study we are not looking at building a new hospital but more for a plan on how to keep all operations of the district running as a first priority. Then if the vote ultimately fails how to best utilize our resources within the remaining cash constraints. EideBailly has experience in many areas of finance and has a rural hospital division. Over the last year they have helped nine rural hospitals through bankruptcy proceedings. In addition to just covering all of our bases, before going back to the voter, having a second set of outside eyes looking at operations could lend credibility to our case and could give the board and administrative team additional credibility as we will no doubt come under considerable attack about why we did or didn't do (insert concern here). The cost of the EideBailly Review will be approximately \$25,000. After much discussion, a motion was made and seconded to authorize EideBailly to conduct the study as presented. The voting result was 3 in favor and 1 opposed. The motion carried. **(ACTION TAKEN/CLOSED)**

IX. BUSINESS FROM THE FLOOR

A. There was no business from the floor presented.

X. EXECUTIVE SESSION

A. There was no need for an executive session this evening.

XI. ADJOURNMENT

A motion was made and seconded to adjourn this regular meeting of the Rangely Hospital District Board of Directors at 8:12 p.m. Motion approved. **(ACTION TAKEN/CLOSED)**

Submitted By:

Nathaniel Polley, Secretary/Treasurer, Board of Directors

Date: _____

Cynthia Stults, Executive Assistant

Date: _____